

Item 8: Next Steering Committee Meeting

Background:

Ordinary meetings of the Steering Committee are held on a quarterly basis. The SC annual meeting schedule is prepared with a view to facilitate timely planning, preparation and submission of reports and other required documentation that will facilitate the SC in carrying out its duties and responsibilities.

Objective:

To contribute to effective SC meetings by providing the SC members with early information about tentative agenda items as well as the date, time and venue of upcoming SC meetings which in turn will facilitate the members' preparations for the meetings.

Expected Outputs:

All members of the SC informed about the date, time and venue of upcoming SC meetings.

Financial implications:

None

Special Considerations:

Extraordinary meetings and seminars are convened according to needs

Recommendation:

The next Steering Committee meeting is proposed for :