

## **Item 6: Programme Completion Reports**

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### Background:

All Danida-funded bilateral programmes and projects in both programme and non-programme countries requires that a completion report must be prepared upon the end of the period covered by the appropriation (i.e. at the end of each phase of a programme).

Programme Completion Reports (PCR) serve the *double purpose* of:

- providing documentation for the use of Danish funds in accordance with general principles for financial management of public resources;
- generating lessons learned of general interest to future Danida-funded activities.

The Secretariat of the Direct Funding facility has taken on the responsibility for coordinating this task in relation to the preparation of programme completion reports for the EFA and SESP programme. The coordination task has included the organisation and facilitation of a Programme Completion Report Workshop held on the 19<sup>th</sup> of November 2009, the compilation and sharing of various drafts, and the printing of the final EFA and SESP programme completion reports enclosed with the meeting documents for this SC meeting.

### Objective:

The objective of this item on the agenda is to present and share the final completion reports to the SC members as well as provide an opportunity for representatives of both parties to officially endorse the final completion reports through a signing ceremony.

### Expected Outputs:

The final programme completion reports are expected endorsed through signatures by representatives from the Ministry of Education and the Embassy of Denmark.

### Financial implications:

No immediate financial implications are foreseen. However, in the event that proposed follow-up actions described in the reports are endorsed for inclusion during the ASIP preparation process, financial implications will have to be assessed.

### Post Review:

The final programme completion reports with their lessons learned and inherent follow-up proposals are expected to serve as an input for the review of long-term strategies as well as short term action plans.

**Recommendation:**

**The enclosed programme completion reports are recommended endorsed through signatures and used during upcoming planning and programme review exercises.**

**Supporting Documents:**

The EFA and SESP programme completion reports are enclosed.